



## NATIONAL INDUSTRIAL CORRIDOR DEVELOPMENT CORPORATION (NICDC) LIMITED

### Job description for the post of “Assistant Manager-Project Management (PM MITRA)” on a regular basis

#### COMPANY PROFILE

Government of India (GoI) is developing various Industrial Corridor Projects as part of National Industrial Corridor Development Programme.

National Industrial Corridor Development and Corporation (NICDC) Limited, a Special Purpose Vehicle has been set up for coordinated implementation of the industrial corridor projects across the country. NICDC has been mandated to act as the Project Development Partner or Knowledge Partner to all Project SPVs, State Government agencies and Central Govt. for the implementation of industrial corridor projects.

In addition to above, NICDC is being engaged as Project Management Agency (PMA) by Ministry of Textiles for implementation and monitoring of PM MITRA Parks.

#### KEY DUTIES AND RESPONSIBILITIES

- Contributed to monitoring and coordination of PM MITRA Parks across multiple states, ensuring timely progress tracking and effective inter-agency collaboration.
- Assisted in the preparation of government communications, review notes, and infrastructure progress assessments, supporting policy formulation and decision-making.
- Supported policy and implementation discussions on textile cluster development and integrated textile infrastructure, aligning initiatives with national priorities.
- Facilitated coordination mechanisms to improve project execution and stakeholder alignment, enhancing efficiency and accountability in large-scale projects.
- Coordinated troubleshooting and process optimization across cross-functional teams, strengthening operational compliance and minimizing downtime.

#### MINIMUM REQUIREMENTS

1. **Nationality:** Indian
2. **Age:** Candidate shall not be above 32 years of age as on last date of submission.
3. **Academic Qualification:** Should have B.Tech / B.E degree in textile or equivalent. Candidates having MBA/PGDM in Finance, Marketing, Operations or equivalent would be preferred.

4. **Experience:** Minimum 04 years and above post-qualification experience. Desirable experience in the development and management of Infrastructure / Industrial parks / smart cities / textile parks on EPC/PPP/BOT

## **KNOWLEDGE & SKILLS**

- Understanding of planning and implementation of multifunctional nature of Industrial and infrastructure projects
- Knowledge of Contractual commercial, financial and legal regulations
- Strong leadership and decision-making ability
- Analytical ability and proficiency in project management tools and software such as MSP/Primavera etc
- Ability to foster collaborative work environment in a multi-cultural and multiethnic environment
- Ability to work under pressure and manage multiple projects simultaneously.
- Strong interpersonal skills and the ability to work effectively with wide range of constituencies in a diverse community
- Ability to communicate effectively, both orally and in writing.
- Knowledge of project structuring and procurement of large infrastructure projects under PPP/EPC mode of delivery will be an added advantage
- Conversant with Government procurement guidelines like GFR, Manual of procurement of works, services and consultancy of FIDIC
- Arbitration & Claims Management

## **DESIGNATION, REPORTING & JOB LOCATION**

The designation shall be “**Assistant Manager-Project Management (PM MITRA)**” and candidate selected will be deployed on a regular basis and reporting will be directly to senior officials of NICDC Ltd. The job location will be in Delhi/ NCR and may require frequent travel.

**PAY:** Basic Pay in Pay band of Rs. 50,000 – 1,60,000 per month (Detailed Annexure -A Attached)

## **HOW TO APPLY**

Duly filled application form along with the resumes may be uploaded on the Company's website i.e., [www.nicdc.in](http://www.nicdc.in) (Careers> Current Opening>Apply Online) till 3<sup>rd</sup> June 2026 by 17:00 HRS. Applications received through any other mode shall be summarily rejected.

**SELECTION PROCESS:** A Selection Committee will be constituted to shortlist, interview and recommend the candidate.

**DISCLAIMER:** This is not a Government job; as NICDC is not a Government Company and Management reserves the right to close or cancel the current process without any prior intimation.

**Annexure-A**

<b>Particulars</b>	<b>Per Month</b>
Basic Salary	50,000
Dearness Allowance (DA) @ 53.4% of BP	26,700
House Rent Allowance (HRA) @ 30% of BP	15,000
Perks & Allowances@35% of BP	17,500
Employers Contribution to PF @ 12% of BP+DA	9,204
Gratuity 4.81% BP+DA	3,689
Employer contribution towards NPS @ 10% of BP+DA	7,670
Employer contribution towards Medical @ 3.19% of BP+DA	2,447
<b>Total Salary (per month)</b>	<b>1,32,210</b>
<b>Total Salary (per annum)</b>	<b>15,86,520</b>